

## Clarke Electric Cooperative Operations Round-Up™ Program

Phone: 641.342.2173

Grant Guidelines for  
(Organizations)

### **PURPOSE**

Funds for Operation Round-Up™ are voluntarily donated by Clarke Electric Cooperative consumer-owners and its employees. ORU contributions will be used in the local area served by the Cooperative for charitable purposes.

### **ELIGIBILITY**

1. Contributions will generally be made to non-profit, civic, or community -based organizations that demonstrate a commitment to enhance the quality of life in the region.
2. Projects should fit in one or more of these categories: Community Service, Economic Development, Education and/or Youth, or Disaster Relief.
3. Applications must be submitted on Official Clarke Electric Cooperative Operation Round-Up™ Application forms.

### **RESTRICTIONS**

1. Contributions will generally be made to non-profit organizations that have been granted tax-exempt status under IRS Code Section 501 (c) ( ).
2. Contributions will not be made for:
  - a. Lobbying, political organizations or highly sensitive/controversial events.
  - b. Fraternal and labor organizations
  - c. Fundraising dinners, raffles, and other events.
  - d. Capital fund campaigns.
  - e. National fund drives
  - f. Advertising
  - g. Ongoing operational expenses
  - h. Grants will not normally exceed \$5,000 for any one group, organization or charity.

### **EVALUATION FACTORS**

1. The following factors will be considered in the evaluation of funding requests:
  - a. Potential benefit to area residents and the entire community.
  - b. Level of community support for the program or project.
  - c. Administrative capability of the organization to deliver quality service or program.
  - d. Results are predictable and can be evaluated.

### **REQUIREMENTS/CHECKLIST** (Applications not meeting all of these requirements will not be considered).

- Completed application form.
- Completed budget form showing how requested funds will be spent (include bids, quotes, pricing, etc.).
- Copy of 501(c) ( ) or non-profit status letter (letter of determination from the IRS).
- Please provide three letters of recommendation or support.